

TOWN OF STOW
Community Preservation Committee

Minutes, May 22, 2017

Community Preservation Committee Meeting

Community Preservation Committee members present: Cortni Frecha (chair), Bill Byron (vice chair), Dot Spaulding, Atli Thorarensen, Mike Busch (arrived at 8:40), Vin Antil, Rick Connelly

Not Present: Ernie Dodd, Bob Larkin

Audience Attendees: Katie Fisher, Mark Forgues, Andrew Crosby, Melissa Fournier

Note: The CPC members introduced themselves to the audience. A few individuals did speak during the meeting.

Admin. Assistant: Krista Bracci

Liaison: Brian Burke

The meeting began with a quorum at 7:30 pm

MINUTES

VOTE: Rick made a motion to approve the minutes of May 8, 2017, Dot seconded. The vote was 5-0. Mike was not present and Bill abstained.

INVOICES

VOTE: Dot made a motion to approve invoice #6634634 from Quill Corporation in the amount of \$84.05, Rick seconded. The vote was 6-0. Mike was not present for the vote.

VOTE: Rick made a motion to approve an invoice requesting reimbursement for video cameras associated with the Pine Bluff Project (\$2,976.00), Atli seconded. The vote was 6-0. Mike was not present for the vote.

Question: Dot asked if the police department is able to pull up what is being filmed at Pine Bluffs in real time.

Answer: Mike said yes he has done it himself.

Discussion: There was some discussion to advertise the cameras, but the committee later felt it was better not to do this.

Mike arrived at the meeting - 8:40 pm

VOTE: Rick made a motion to approve an invoice from EWH Anderson Real Estate associated with two CPA accounts (Open Space Acquisition, \$4,000), Dot seconded. The vote was 6-0 with Atli abstaining.

Discussion: Atli requested more information about these two CPA accounts. Mike and Cortni explained that the Conservation Commission requested funds to have on hand for things that may arise that need to be paid quickly. For example, a land appraisal or closing costs.

UPDATE ON SEHC MORTGAGE INTEREST DEBATE

Cortni spoke with Bill Wrigley regarding the mortgage interest invoice that was paid for the Plantation Apartments II Project . Bill Wrigley agreed with Bill Byron that the interest should not have been paid out of the \$100,000, but should come out of the \$825,000. After a small discussion the committee requested that Cortni speak with Greg Jones to see if the committee can take a vote and transfer the payment (this all falls under the same CPA account number). Krista would track the two balances for the committee. Cortni hopes to report back at the next CPC meeting.

WOOD SIGN DISCUSSION

The committee discussed buying a new sign that can be placed in front of CPA projects that are currently underway. The members exchanged ideas about how many signs they may like, how large should the sign should be and what are the bylaw restrictions. Rick mentioned that a banner may be easier to store and cheaper to purchase. Melissa Fournier mentioned she would love to have a more permanent sign or banner outside of the library while construction is happening. Bill was concerned about having to put this out to bid, but the members said it would never reach the \$10,000 mark.

Conclusion: The committee decided they liked the banner idea better than the wood sign. Cortni mentioned she is able to do the artwork to save some money. Rick is going to give Krista a few banner contacts that he is familiar with so she can get some quotes. Krista will also go to the Building Department to get a copy of a banner permit for the committee to review.

DISCUSSION ON APPLICATION DEADLINE FOR ATM

Krista asked the members when and how they wanted her to post the December 1st deadline for ATM 2018. The following was suggested:

- Put the application deadline on the CPC webpage: next to the initial application and in the write up on CPC.
- Make the deadline more noticeable (bold & underline) on the initial application material.
- Put a news announcement in the paper: September 2017 and October 2017.
- Have the three town face book pages post the deadline in September on their pages (Con Comm, Planning Board & Recreation Commission).
- Have Linda do an email blast of the deadline.

PROJECT UPDATES

Library Restoration from Melissa Fournier: The restoration committee is meeting on June 12th to develop a time line for the project. The chimney and windows will be done this summer with the interior work starting in January 2018.

Historical Inventory from Dot Spaulding: This project is progressing quickly. Dot hopes to have copies of the registry in the library and Planning Board soon. She shared what she had with the public at Spring Fest.

NEWS AND VIEWS

Brian Burke informed the committee that he will be stepping down as CPC liaison and another liaison from the Board of Selectmen will be announced shortly. He thanked the committee and mentioned how much he liked his time with all of them. He also suggested that the CPC develop a ranking system for how they want to spend future CPA dollars. Cortni added that she feels that it would be beneficial to set priorities on how the CPC wants to spend the money. Dot mentioned the West School is going to need a new foundation. She also raised the fact that Stow Acres may be requesting funding as well as the Town Hall needed a great deal of work.

Krista mentioned she will be going on vacation at the end of June and returning on July 4th.

Dot requested Krista make copies of both of the project application forms for her CPC binder.

MEETING SCHEDULE

June 5th
July 10th

EXECUTIVE SESSION

Cortni made a motion to enter into executive session to review, approve and release the Executive Session Minutes from October 3, 2016 with the meeting to adjourn from executive session, and not return to open session. Dot and Rick seconded. Krista and Brian were in attendance during this session. A roll call vote was taken:

Cortni - aye
Rick - aye
Atli - aye
Mike - aye
Vin - aye
Bill - aye
Dot - aye

VOTE: Rick made a motion to approve the Executive Session Minutes of October 3, 2016 as amended, Dot seconded. A roll call vote was taken:

Cortni - aye
Rick - aye
Atli - abstained
Mike - aye
Vin - aye
Bill - aye
Dot - aye

Discussion: It was recommended that Krista add the word session to the Executive Minutes title in two areas of the minutes. Brain suggested making a note on the bottom of the minutes indicating the date they were released prior to posting them.

VOTE: Atli made a motion to release the Executive Session Minutes of October 3, 2016 as amended, Vin seconded. A roll call vote was taken:

Cortni - aye
Rick - aye
Atli - aye
Mike - aye
Vin - aye
Bill - aye
Dot - aye

ADJOURNMENT

At 8:55 pm Rick made a motion to adjourn the meeting. Bill seconded the motion and it was passed unanimously. A roll call vote was taken:

Cortni - aye
Rick - aye
Atli - aye
Mike - aye
Vin - aye
Bill - aye
Dot - aye

Respectfully submitted by: Krista Bracci